

Annual Sheep & Goat Inventory 1 December 2017

You can save time by completing this form online.

Go to the website www.scotEID.com/survey.

Your survey password is on the front page of your form.

Please find enclosed your **Sheep and Goat Inventory**.

You need to complete this and provide the information as at **1 December 2017**

You can complete the **survey online at www.scotEID.com/survey**, by using your **survey password on the front page of your form**. Otherwise, use the pre-paid envelope provided to return the form to us as soon as possible.

We would like to remind you that the Annual Sheep and Goats Inventory is a legal requirement. **Failure to complete the form will also increase the chance of inspection.**

Q & A

Why have I been included in the Annual Sheep and Goat Inventory

The list of people to whom we have sent a form is created from:

1. those who said they kept sheep/goats, or had sheep/goats on their land, in last year's inventory
2. plus those who did not respond to the inventory last year
3. plus any others who kept sheep/goats at the time of the June 2017 census
4. plus any others who have registered as a sheep keeper during 2017

I'm not keeping sheep or goats at the moment, what should I do?

It is mandatory to respond even if it is a nil return. If you do not keep sheep or goats, nor intend to do so within the next twelve months, you should *also* contact your local Animal Health office and ask to have your registration as a keeper of sheep or goats removed.

My animals were being over-wintered on 1 December, on another location. Should I include the animals on my return?

Yes. You should complete one return for your business including all the animals you own. If you are using more than one location as at 1 December, you should list each location and the number of animals present there.

There are graziers' animals on my holding, should I include them on my return?

No. You should complete one return for your business including all the animals you own. If other businesses are using your location, the animals should be included on their return. If you do not own sheep or goats, please complete only sections 1 and 3.

Why can't you use the information I supplied on my June survey return?

We are required by the European Commission to collect full sheep numbers in December. The details we collect in December are also different from those collected in June. We have now merged the Annual Sheep and Goat Inventory and the December Survey so that you only receive one form.

I have animals on more than 25 locations.

If you require a continuation sheet for more than 25 locations, please telephone the Census Officer named on the front of your form or email Sheelagh.harrison@gov.scot, with your details, including full CPH number which can be found on the front of the inventory form.

Please make sure you include your main CPH number on the continuation sheet, then attach and return it with your completed form.

Please tell me about how my personal information will be treated

Any personal information you provide to us is treated in confidence.

We require your information under the terms of the Agriculture Act 1947 Section 78 (as amended) and Council Regulation (EC) No. 21/2004. We will only share information in line with these legislations, and always in a way that will ensure confidentiality of your personal data.

This includes sharing the information with authorised researchers for the benefit of the agriculture industry.

Contact details for Animal Health offices

Area Office Location	Telephone	Email
Ayr	01292 291350	APHA.Scotland@apha.gsi.gov.uk
Galashiels	01896 758806	APHA.Scotland@apha.gsi.gov.uk
Inverness	01463 728800	APHA.Scotland@apha.gsi.gov.uk
Inverurie	01467 626610	APHA.Scotland@apha.gsi.gov.uk
Perth	01738 602211	APHA.Scotland@apha.gsi.gov.uk